



Mount Pleasant Neighbourhood House

800 East Broadway • Vancouver BC, Canada • V5T 1Y1

Phone: 604.879.8208 • Fax: 604.879.4136 • info@mpnh.org • www.mpnh.org

Internal/External Posting

Newcomer Preteen and Youth Worker

Posted: April 24, 2025 **Closing:** May 9, 2025

The Newcomer Preteen and Youth Worker position works as part of the Youth Team for 21 hours (3 days) a week. In this role, you will plan, coordinate and facilitate programs for newcomer preteens and youth between the ages of 10-24 years old. This is a role for someone who enjoys program facilitation, engaging preteens and youth and works well in a team. We are looking for someone who likes to take initiative, is resourceful, energetic, and enjoys working in community. The position will require occasional evening and weekend availability.

Responsibilities

- Outreach to preteens and youth in the community, who may need engagement, academic, social- emotional, literacy or life skills support, and connect them to MPNH programs and services.
- Building connections and support preteens with elementary to high school transition
- Provide individual needs assessments, information and referrals, advocacy and orientation to children and youth.
- Provide translation and interpretation services to immigrants and refugees to assist them to access school and community services.
- Work collaboratively with the Youth Team to lead and/or support MPNH's broad range of newcomer preteen and youth services, including individual and group support.
- Support the Youth Team with program administration by maintaining program and participant records and statistics. Complies with privacy legislation and all relevant regulations and policies.
- Participate in community and MPNH-wide events as needed.

Qualifications

- Demonstrates sound judgement, strong communication, interpersonal and problem-solving skills and the ability to thrive in a dynamic and fast-paced work environment.
- Able to work in a diverse environment, with individuals and communities of all backgrounds and abilities and has a commitment to diversity, inclusion, and equity.
- Post-secondary education in child and youth care, recreation, psychology, counseling, social work, and/or community services.
- Minimum two years' recent work experience working in a community setting, ideally directly with children and youth.



Mount Pleasant Neighbourhood House

800 East Broadway • Vancouver BC, Canada • V5T 1Y1

Phone: 604.879.8208 • Fax: 604.879.4136 • info@mpnh.org • www.mpnh.org

- Experience, knowledge and skills in; program/workshop development, program marketing and outreach, implementation and evaluation, youth skills development, peer training, 1-1 mentorship and group facilitation.
- Knowledge of community resources available for children and youth and familiar with child welfare laws and policies.
- Experience with data entry, record keeping and strong administrative skills.
- Strong digital literacy skills and proficiency with Office 365, Microsoft Teams, SharePoint, Zoom, and online marketing platforms such as Canva.
- Successful completion of a Criminal Records Check is required.
- Possession of a BC Driver's License, First Aid Certificate, Responsible Adult Certificate are considered assets or the willingness to obtain.
- This position requires occasional availability to work in the evenings and on Saturdays.

Terms: This is a regular part-time position for 21hrs/week that requires consistent in-person presence at MPNH.

Salary: Rate between \$24.83- \$27.06, Step 2-4 of band P4 of ANHBC wage grid, based on qualifications and experience. Comprehensive benefit package including vacation, paid sick time, medical, extended health, dental, and pension plan.

Please submit a resume with cover letter to Ronja Flugge, Director of Youth and Newcomer Services at rflugge@mpnh.org by May 9, 2025, end of day.

No phone calls please

We thank and acknowledge all applicants and will only be contacting those selected for interviews.

MPNH is a non-profit, community-based organization located in East Vancouver and is a part of the Association of Neighbourhood Houses of BC. We are an equal opportunity employer. For more information on MPNH please visit www.mpnh.org.