



Mount Pleasant Neighbourhood House

800 East Broadway • Vancouver BC, Canada • V5T 1Y1

Phone: 604.879.8208 • Fax: 604.879.4136 • info@mpnh.org • www.mpnh.org

Internal / External Posting

Newcomer Preteen and Youth Worker

Posted: April 24, 2025

Closing: May 9, 2025

The Newcomer Preteen and Youth Worker works 4 days a week (28hrs) as part of the youth team with preteens and youth between the of 10-24 years old, to support their life skills development through individual supports and group programming. We are looking for someone who enjoys working with newcomer preteens and youth and understands their unique needs. The desired candidate is someone who has experience working with newcomers, is resourceful, highly knowledgeable about community resources, is a dynamic and creative program facilitator, and thrives in outreaching to newcomer preteens and youth. This position requires Saturday availability.

Responsibilities

- Outreach to newcomer preteens and youth in need of educational supports and/or employment training and supports
- Provide needs assessments, information and referral, advocacy and orientation to newcomer children and youth
- Develop, deliver and evaluate the following programs: 1) newcomer youth homework club, 2) newcomer youth/young adult pre-employment skills training program and 3) newcomer literacy programming
- Provide translation and interpretation services to immigrants and refugees to assist them to access school and community services.
- Maintain program and participant records and statistics, and is accountable for inputting accurate data in ICARES database as well as maintaining MPNH records-keeping systems.
- Provides monthly, narrative, and statistical reports to supervisor.
- Complies with privacy legislation and all relevant regulations and policies.
- Facilitate and maintain partnerships with other organizations and community agencies working within youth employment and development
- Connect newcomer youth to community engagement and development training and opportunities
- Collaborate and participate in MPNH and community-wide events that support community building and development

Qualifications

- Oral and written proficiency in English and a second language such as Tagalog, Mandarin, Arabic, Spanish, Vietnamese or Farsi to meet the linguistic needs of our community.
- Strong communication, interpersonal and problem-solving skills and the ability to thrive in a dynamic and fast-paced work environment



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- Able to work in a diverse environment, with individuals and communities of all backgrounds and abilities and has a commitment to diversity, inclusion, and equity.
- Strong digital literacy skills and proficiency with Office 365, Microsoft Teams, SharePoint, and online marketing platforms such as Canva
- Post-secondary education in child and youth care, recreation, psychology, counseling, social work, and/or community services
- Minimum two years' recent work experience working directly with children and youth
- Experience, knowledge and skills in program/workshop development, program marketing and outreach, implementation and evaluation, youth skills development, peer training, 1-1 mentorship, and group facilitation
- In-depth knowledge of community resources available for newcomer youth and young adults and understanding of Canadian immigration and child/youth welfare policies and laws
- Successful completion of a criminal records check is required.
- BC Driver's License, First Aid Certificate and Food Safe Certificate are considered an asset or the willingness to obtain
- Ability to work flexible hours such as evenings and weekends, **regular Saturday availability is required for this position**

Terms: This is a regular part-time position for 28 hours/week that requires consistent in-person presence at MPNH.

Salary: Starting wage between \$24.83- \$27.06, Step 2-4 or band P4 of ANHBC's salary grid, based on qualifications and experience. Comprehensive benefit package including vacation, paid sick time, medical, extended health, dental, and pension plan.

Please submit a resume with cover letter to Ronja Flugge, Director of Youth and Newcomer Services at rflugge@mpnh.org by May 9, 2025, end of day.

No phone calls please

We thank and acknowledge all applicants and will only be contacting those selected for interviews.

MPNH is a non-profit, community based organization located in East Vancouver and is a part of the Association of Neighbourhood Houses of BC. We are an equal opportunity employer. For more information on MPNH please visit www.mpnh.org